

PROGRAM OF WORKS of Technical Committee of COOMET TC 4 “Information and training” for 2009-2011

№	Number of Project	Name of Project / work	Coordinator of Project / work	Participants	Supposed terms of realization	Notes
SC 4.1 “Development of COOMET on the base of analysis of using international experience ”						
4.1.1		Participation in forming the schedule of conducting events under the guidance of COOMET	Chairperson of TC 4 P.Neyezhnikov COOMET Secretariat		2009-2011	
4.1.2		Analysis of topics of cooperation of international and regional organizations	COOMET vice-president, responsible for study and application of international experience COOMET Secretariat Heads of SBC		2009-2011	
4.1.3		Analysis and translation of JCRB documents directed on realization of CIPM MRA			2009-2011	
4.1.4		Development of proposals on improving the COOMET activity	COOMET President’s Council		2009-2011	
4.1.5		Preparation of Statements about subcommittees in TC 4 for the further presentation and approval for COOMET Committee	SC Chairpersons		2009 –2010	
4.1.6		Forming the SC membership	SC chairpersons		2009 - 2010	
SC 4.2 “Information and informational technologies ”						
4.2.1	251/BY-a/01	Development and realization of proposals on improving the COOMET web-site. Modernization of COOMET web-site.	Head of COOMET secretariat, Administrator of web-site	TC 4 Members from Belarus, Germany, Russia, Ukraine	2009-2011	

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4.2.2	404/RU/07	About the order of preparation and posting at COOMET web-site data about measuring capabilities of NMI, state metrological centers and accredited metrological services of legal entities of COOMET member-countries, which are not presented at the web-site of BIPM	TC 4 Member from Russia V.Ivanov	TC 4 Members from Azerbaijan, Armenia, Belarus, Lithuania, Uzbekistan	2009-2011	
4.2.3		Preparation and publication of regional editions of COOMET (reports, research, summary) in the field of metrology for drawing attention from the side of political and economical circuits in COOMET member-countries	Head of COOMET Secretariat, COOMET Secretariat	TC 4 Members	2009-2011 (if necessary)	
4.2.4		Support of contacts with international and regional organizations. Informational exchange about activity	COOMET President's Council, Head of COOMET Secretariat, COOMET Secretariat		2009-2011	
SC 4.3 "Preparation and increasing proficiency level of specialists "						
4.3.1	343/MD/05	Development of recommendations on criteria development and structure of training program of specialists in the field of metrology	TC 4 Member from Moldova E.Hanganu	TC 4 Members	2009-2011	
4.3.2	391/RU/07	Development of recommendations on program content of trainings of specialists within COOMET	TC 4 Member from Russia V.Ivanov	TC 4 Members	2009-2011	
4.3.3	393/RU/07	Development of recommendations on criteria content for evaluation of qualification of metrologists	TC 4 Member from Russia V.Ivanov	TC 4 Members	2009-2011	
4.3.4		Organization and conduction of scientific and practical seminar "Results and perspectives of realization of CIPM MRA Arrangement"	National Secretariat of Russia		2009	Within 23 rd meeting of JCRB
4.3.5		Preparation of annual programs of training seminars on actual questions of metrology	Chairperson of TC 4, Chairpersons of SC 4.3, SC 4.5		2009-2011	

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4.3.6		Preparation of specialists within COOMET (multipliers) for further training of specialists of NMI		Interested COOMET member-countries	2009-2010	Within training seminarB
SC 4.4 “Coordination of works with young metrologists of COOMET member-countries ”						
4.4.1		Conducting competition of works (scientific works) among young metrologists of COOMET member-countries	Chairperson of SC 4.4	Competitive Commission at COOMET President’s Council, Members of SC 4.4	1 time per 2 years (2009 and 2011)	Competition 2009 r.within Project 453/BY/09
4.4.2		Study of proficiency level of young metrologists and motivation for work in NMI	Chairperson of SC 4.4	Members of SC 4.4	2009-2010	Within separate Project
4.4.3		Summary of proposals of COOMET member-countries on SC activity, including: – conduction of seminars for young metrologists; – COOMET projects for joint realization by young metrologists of various countries within cooperation fields of COOMET	Chairperson of SC 4.4	Members of SC 4.4	2009-2010	
4.4.4		Organization and conduction of seminar for young metrologists on preparation of materials and presentations of reports	Chairperson of SC 4.4 Representative of PTB, Germany	Young COOMET metrologists	2010	Within separate Project
SC 4.5 “Support in development of bases of improvement of metrological infrastructure of COOMET member-countries”						
4.5.1		Analysis of structures of national metrological services of new COOMET members	Chairperson of TC 4 Chairperson of SC 4.5	Members of TC4	2009	
4.5.2		Preparation of the list of problems, existing in COOMET member-countries of Central Asia and Caucasus	Chairperson of SC 4.5	Members of TC4	2009	

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4.5.3		Preparation of informational and analytical materials about advantages from participation in CIPM MRA	Chairperson of TC 4 Chairperson of JCMS	Members of TC4	2009	
4.5.4		Development of recommendations on improvement of national metrological services and preparation of countries for signing CIPM MRA	COOMET President's Council, COOMET Committee Members		2009-2011	
4.5.5		Preparation and conduction of training seminars for collaborators of NMI of COOMET member-countries from Central Asia and Caucasus	Chairperson of TC 4 Chairperson of SC 4.5	Members of SC 4.5	2009-2011	