



*The document is approved at
the 22nd COOMET Committee Meeting*

18–19 April 2012, Cholpon-Ata, Kyrgyzstan

REGULATION

**on the COOMET Technical Committee
“Mass and related quantities”
(TC 1.6)**

Registered by

COOMET Secretariat,

*Number **COOMET D5.9/2012***

1. MAIN TASKS AND FUNCTIONS OF TC “MASS AND RELATED QUANTITIES”

1.1 TC 1.6 COOMET in its activities follows the valid documents and procedures issued by COOMET as well as by Bureau International des Poids et Mesures (BIPM) and Joint Committee of the Regional Metrology Organizations and BIPM (JCRB).

1.2 The COOMET TC 1.6 coordinates and ensures methodological basis of cooperation between National metrology institutions (NMI) of COOMET member-countries in the following fields:

- implementation in the COOMET member-countries of the Arrangement on Recognition of National Measurement Standards and of Calibration and Measurement Certificates Issued by National Metrology Institutes (hereinafter referred to as Arrangement) serving for preparation of Appendix C in the field “Mass and related quantities”;

- planning, organization and methodological support of COOMET key and supplementary comparisons in the field “Mass and related quantities”;

- organization and realization of COOMET Projects concerning establishment and improvement of measurement standards or new measurement and calibration methods in the field “Mass and related quantities”;

- generating proposals of cooperation projects in the field “Mass and related quantities”;

- Other matters concerning cooperation in the field of measurement standards, which are given in Section 4 of the COOMET Memorandum of Understanding (MoU) in the field “Mass and related quantities”;

1.3 COOMET TC 1.6 “Mass and related quantities” works under the auspices of the COOMET Measurement Standards Joint Committee in the field “Mass and related quantities”.

2 THE PROCEDURE FOR FORMATION OF THE TC 1.6 “MASS AND RELATED QUANTITIES”

2.1 TC 1.6 “Mass and related quantities” is formed from official and actual members.

2.2 Official members of TC 1.6 “Mass and related quantities” are appointed in each country by members of COOMET Committee. The list of official members is presented on the page of TC 1.6 (“Members”) of www.coomet.net.

2.3 Actual composition of TC 1.6 “Mass and related quantities” is formed from the participants participating in the meetings of TC 1.6 “Mass and related quantities”. The participant becomes the actual member after he or she have participated in at least two meetings, including one during the last two years. The list of actual members is presented on the page of TC 1.6 (“Members”) of www.coomet.net.

2.4 TC 1.6 “Mass and related quantities” is head by the Chairman. The candidature of the Chairman is proposed by the actual members of TC 1.6. The Chairman after that is appointed by the COOMET Committee for the period of 4 years with the possibility to re-appointment to the next period, after which the new candidature should be appointed.

2.5 The Chairman can appoint the deputy or several deputies and acting secretary.

2.6 For the solving of the continuous tasks in the TC 1.6 acts following subcommittees:

- SC 1.6.1 “Mass”;
- SC 1.6.2 “Force”;
- SC 1.6.3 “Pressure”;
- SC 1.6.4 “Hardness”.

The following fields are coordinated by coordinators:

- “Density”;
- “Viscosity”;
- “Gravimetry”.

The members of subcommittees, their chairmen and coordinators of the fields are presented on the page of TC 1.6 (“Members”) of www.coomet.net.

2.7 The chairmen of subcommittees and coordinators of the fields are elected from the actual members of TC 1.6 “Mass and related quantities” during the meetings of TC 1.6 and are appointed by the COOMET Committee for the period of 3 years with possibility for re-election.

2.8 The decisions of subcommittees are recommendation and should be approved by the TC 1.6 “Mass and related quantities”.

2.9 Metrology institutes of COOMET member states could sent to the meetings of TC 1.6 “Mass and related quantities” their specialists, experts, consultants etc.

3 THE ORGANIZATION OF ACTIVITIES OF THE TC 1.6 “MASS AND RELATED QUANTITIES”

3.1 The meetings of TC 1.6 “Mass and related quantities” shall be held annually.

3.2 The place of the next meeting is decided taking into account proposals of the actual members during the meeting of the TC 1.6 “Mass and related quantities”.

3.3 The chairman shall inform about the date of the next meeting not later as two months before it. The draft agenda of the meeting shall be sending together with the invitation to the meeting. The remarks to the agenda can be expressed during the three weeks after receive.

3.4 Agenda of the meeting is adopted by TC 1.6 “Mass and related quantities” in the beginning of the meeting.

3.5 The decisions and recommendations of the TC 1.6 “Mass and related quantities” meeting are presented in the Protocol. The draft of the Protocol shall be send to each member of TC 1.6 “Mass and related quantities” and each participant of the meeting during the three months after the meeting. The resolutions adopted in the meeting of TC 1.6 “Mass and related quantities” can be prepared and distributed during the meeting for the faster implementation. The harmonization of the protocol is made by the e-mails after that.

3.6 TC 1.6 “Mass and related quantities” tries always to come to the compromise decisions. If the compromise could not be found the different points of view are expressed in the protocol.

4 RIGHTS AND RESPONSIBILITIES OF TC 1.6 “MASS AND RELATED QUANTITIES” MEMBERS

4.1 TC 1.6 “Mass and related quantities” members have the following rights:

1. To possess the full set of the documents what are used and discussed during the meetings of the TC 1.6 “Mass and related quantities”

2. To make proposals during the meetings of the TC 1.6 “Mass and related quantities”.

3. To propose the new projects and to participate in their implementation.

4. In the case of disagreement with the decisions to express the «Different opinion», which is enclosed to the protocol.

5. To receive the information on results of the TC 1.6 “Mass and related quantities” activities.

6. To discuss questions with all other members by e-mails in between of the meetings.

7. To participate in the meetings.

4.2 TC 1.6 “Mass and related quantities” members have the following responsibilities:

1. To provide on request of TC 1.6 “Mass and related quantities” the information on the performed activities and planned projects.

2. To take part in the COOMET projects depending on available funds, technical means and if the required competence is available.

3. To keep confidentiality policy on the results of type approval, verification and calibration results.

4. To take into account the COOMET recommendations in the activities of National metrological institutions, and to promote the usage of COOMET project’s results in their countries.

5. To inform all interested parties in their country about the results of TC 1.6 “Mass and related quantities” activities.

6. To publish the results of the projects on agreement off all parties that took place in the project concerned.

5. THE EXPENSES FOR HOSTING TC 1.6 “MASS AND RELATED QUANTITIES” MEETING

The organisation of TC 1.6 “Mass and related quantities” meetings are financed according to Model regulations for COOMET structural body.

The expenses for sending of all participants of the meeting are bored by the national metrology institution, which sends the specialists.

The national metrology institution, which hosts the meeting, provides the meeting facilities and technical means necessary for meeting on his expenses.