

## 9<sup>th</sup> meeting of TC 4

### AGENDA

16 – 17 October 2012

Minsk, Belarus

**Time:** Tuesday, 16 October, Wednesday 17 October

**Location:**

Time	Item	Content	Document	Speaker
		Opening of the meeting Welcome of the participants		P. Neyezhmakov N. Zhagora
		Presentation of the participants		
		Adoption of the agenda		P. Neyezhmakov
	1.	Approval of the minutes of the 8 <sup>th</sup> TC 4 meeting		P. Neyezhmakov
	2.	Report on the activity of TC 4 in 2011 – 2012		P. Neyezhmakov
	3.	Information on the results of the 16 <sup>th</sup> meeting of the COOMET President's Council and the 22 <sup>nd</sup> meeting of the COOMET Committee		P. Neyezhmakov
	4.	Realisation of the TC 4 Work Program for 2012–2014		P. Neyezhmakov
	5.	Discussion of progress in COOMET projects:		
	5.1	Development of the Procedure of forming and publishing at COOMET web-sources informational data about calibration and measurement service of NMI laboratories of COOMET member-countries	404/RU/07	V. Bugaev V. Ivanov
	5.2	Current state and action lines on the COOMET web-portal	478/UA/09	V. Bugaev J. Biere
	5.3	Development of COOMET Document "COOMET Web-Portal. General Provisions. Procedure for Maintaining and Submitting Information"	500/UA/10	P. Neyezhmakov
	5.4	Finding out the needs of COOMET member-countries in training and probations	510/KZ/10	V. Lobko
	5.5	Training of specialists of measuring, calibration and testing laboratories. Module approach in training the specialists of calibration and testing laboratories: problems and ways out	518/UZ/11	O. Hakimov
	5.6	Development of recommendations on the content of training programs and practices of specialists within COOMET	541/RU/11	V. Ivanov
	5.7	Development and administration a database of RM of COOMET	543/AM/11	N. Oganyan V. Bugaev



	5.8	The development of competencies and qualifications within COOMET for specialists and metrologists of measurement, calibration and testing laboratories on the basis of the modular approach	553/UZ/12	O. Hakimov
	6.	Forming the membership and activity of subcommittees in TC 4. Reports of SC chairpersons		
	6.1	SC 4.1 “Support in Developing the Basic Metrological Infrastructure of COOMET Member Countries”		
	6.2	SC 4.2 “COOMET Informational Sources”		V. Bugaev
	6.3	SC 4.3 “Raising Proficiency Level and Work with Young Metrologists”		V. Ivanov V. Lobko
	7.	Information of the participants of the meeting on the activity of NMIs of Member Countries in the area of training experts-metrologist in 2011 – 2012 <sup>1</sup>		TC 4 Members, participants of the meeting
	8	About the changes in Document COOMET D6/2003 “Procedure for maintaining COOMET Web-site. General provision”		V. Bugayv
	9	About the changes in Recommendation COOMET R/GM/18:2010 “Procedure of the International Competition “The Best Young Metrologist of COOMET”		V. Lobko A. Kögler
	10	Information about the elaboration of the Draft Conception of Development of COOMET Internet Resources		V. Bugaev
	11	Information about the V International competition “Best young metrologist of COOMET – 2013” (May – June 2013, Braunschweig, Germany)		A. Kögler
	12	Miscellaneous		
	13	Date and venue of the next meeting		
	14	Adoption of resolutions		P. Neyezhmakov
		Closing of the meeting		

<sup>1</sup> The time-limit for each country is 10 minutes

